

<b>Proposal</b>	Otford Medical Practice Health Pod
<b>Applicant</b>	Otford Patient Participation Group
<b>Ward</b>	Otford & Shoreham

**RECOMMENDATION:** That the **£2,500.00** applied for, as set out in the report, for scheme “Otford Medical Practice Health Pod” be approved for the following grounds:

- Strong economic, social and environmental benefits to the community.
- Strong local support for the project.
- The CIL contribution will be matched by funding from other sources.
- That there is sufficient certainty that the scheme will be delivered.

### Introduction

- 1 The Otford Patient Participation Group (OPPG) is an advisory group, formed of patients and medical staff from Otford Medical Practice. The group is affiliated to the National Association for Patient Participation, and works to promote co-operation between the Medical Practice, the patients and the West Kent Clinical Commissioning Group (CCG).
- 2 Officers received the application for CIL funding on 12.09.2018. Members should note that Otford Parish Council on behalf of the OPPG submitted this application for the Board to consider.

### Description of Proposal

- 3 The project is the installation of a “health pod” for the Otford Medical Practice. The pod would include a number of basic medical instruments for patients to measure certain health conditions, including blood pressure, weight, pulse, glucose levels etc. The information is recorded against the patient’s medical record for a GP to view at any time. The Patient participation group state that the “health pod” would reduce the amount of “face time” patients have with GPs for basic check-ups and free up capacity for appointments. This is also supported by the company that install the

device. Whilst they have not provided specific evidence of exactly how it will increase the capacity of the Practice. It is clear that it would encourage a lot of self help without needing to make an appointment with a Doctor.

- 4 It is noted in the application that the OPPG would be looking to install the health pod into the Medical Practice in September/October 2018. Given that the Board is meeting in December 2018, Officers have not received any additional information regarding the future timeline for the project.

### Funding

- 5 The OPPG have estimated that the installation of a health pod in the Medical Practice will cost an estimated £8,500.00, which includes the purchase and installation of the facility into the Practice.
- 6 The OPPG have identified the following additional funding sources and grants to support their application to the Board:
  - OPPG fundraising activities: £5,500.00
  - Otford Parish Council: £500.00
- 7 To meet the funding gap for the full cost of the project, the OPPG has applied to the Board for £2,500.00 of CIL funding.

### Representations and Support

- 8 The application made by the OPPG states that the project is not being promoted with other organisations. Therefore, it shall be assumed that the OPPG is the only organisation involved in the project.
- 9 The application is supported by the following local representatives and organisations:
  - Cllr. John Edwards-Winser (SDC Member for Otford & Shoreham)
  - Cllr. Nick Rushby (Chairman to Otford Parish Council)

### Lead Officers Appraisal of Bid

#### *Principal Criteria met*

- Strong economic, social and environmental benefits to the community.
- Strong local support for the project.
- The CIL contribution will be matched by funding from other sources.

- That there is sufficient certainty that the scheme will be delivered.

*Appraisal*

*Strong economic, social and environmental benefits to the community*

- 10 When considering an application for CIL funding from the Board, it must be demonstrated that there are clear social and environmental benefits to the scheme proposed.
- 11 The applicant has set out a number of community benefits that this project can bring to the local community and the wider area. The Otford Medical Practice covers a wide area beyond the village of Otford. This is determined by the location of residents who are on the Practice's patient roll. It is assumed in the application that the installation of a health pod would provide benefits to the NHS locally, by reducing the amount of appointments required for simple medical check-ups. It is assumed that it would increase the capacity of the surgery and allow greater flexibility and convenience for patients to visit the surgery and provide additional medical information.
- 12 There are no perceived environmental impacts of the scheme. It should be noted that only patients that are registered at the Otford Medical Practice would be able to use the health pod, meaning that only those patients will receive the main public benefits.

*Strong local support for the scheme*

- 13 A further key consideration when assessing applications for the CIL Board is to determine whether the scheme has local support from the local community. The applicant has received support in submitting their proposal by one of the local Ward Members, as well as the local Parish Council. It should also be noted that Otford Parish Council, on behalf of the OPPG, submitted the application for consideration and the patient group has raised a large amount of the funds.
- 14 Therefore, it has been clearly demonstrated that the application has strong local support from the community.

*The CIL contribution will be matched by funding from other sources.*

- 15 Another key consideration when assessing applications is the whether the CIL contribution will be matched by funding from other sources. The applicant in this scheme clearly shows that 70% of the funding for the health pod has already been provided by the Patient Participation Group and the Parish Council.

- 16 It is therefore considered that if agreed, the CIL monies in this case would be matched by funding from other sources and would therefore meet this criteria.

That there is sufficient certainty that the scheme will be delivered.

- 17 It is also important to consider as part of the assessment of this case as to whether the scheme can be easily delivered if CIL monies are given. It is clear from the evidence provided that the remaining funding is already in place. They have already contacted the company and are aware of the price and cost of installation.
- 18 It has been stated that Egton, the preferred supplier, will conduct the management of installing the health pod. It was also indicated in the application that Otford Medical Practice will be responsible for the ongoing maintenance for the health pod.
- 19 I therefore consider from the information submitted that there is sufficient certainty that it can be delivered and be retained.

Other considerations

Planning Permission

- 20 An additional consideration of the criteria in which applications are assessed, is whether a proposal has the appropriate consents in place to carry out the project.
- 21 The applicant has confirmed that planning permission is not required as it results in the internal installation of the health pod is required. No structural works to the building of the Otford Medical Practice are foreseen.

Timescales

- 22 Members should note that the timescale, which has been outlined in the application, has now passed. The applicant anticipated that the funding and installation of the pod would have taken place in September/October 2018. Since the submission of the application, no further information has been provided on timescales.

**Conclusion**

- 23 Otford Parish Council, on behalf of the Otford Patient Participation Group, have submitted an application to the Board to fund the installation of a “health pod” for Otford Medical Practice. The pod would include a number of basic medical instruments for patients to measure certain health conditions, including blood pressure, weight, pulse, glucose levels etc. The applicant has

demonstrated that there are a number of benefits attached to the scheme and could benefit the wider community as well as the Practice and West Kent Clinical Commissioning Group. The OPPG has secured funding through different sources, including a successful CIL bid to Otford Parish Council. They have also provided evidence to show that there is sufficient funding from other sources and that there is sufficient certainty that the scheme should be delivered.

- 24 After reviewing the application and subsequent supporting evidence, it is recommended by Officers that £2,500.00 of CIL funding be approved to support the delivery of the project. Approving this bid would provide good value for the amount of CIL money applied for compared to the cost of the overall project.

**Appendices** Appendix B1 - Original bidding proforma and supporting information

**Background Papers** None

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